In order to submit a complete loan package, there are certain fields and screens within RV (Reverse Vision) that must be filled out. Some require a simple click, while others require further information. Follow the step-by-step instructions below in order to ensure all sections are accurately completed.

RV Screen and Instruction	Image
 Borrower After changing the status from prospect to origination, ensure that the following sections are completed within the borrower screen: DOB Alt Contact Personal Information specifically the SSN and marital status Financial Informatiom specifically the monthly income and available assets, as these will print on the application Legal information Primary and secondary ID Document 	Lean Pron NATY SMITH For Name: MARY AXY SMITH For Name: MARY AXS NA For Name: SMITH Addess1: 22 MAN ST Addess2: For Name: SMITH So Comparison For Name: SMITH Note Property: Care Comparison For Name: SMITH So Comparison For Name: SMITH Note Property: Care Processing Float: For Smith Processing Float: For Smith Property: For Smith Processing Float: For Name: Smith Shad Collection For Name: Smith Northy Iscone: Spanture Shad Collection For Name: Latent Indem or Adata Name Northy Iscone: Spanture Data Collection State Privery Iscone: Address: Or Property College: Northy Iscone: Data Collection Stat
NBS (Non-Borrowing Spouse) or Co-Borrower When applicable, add the NBS or co-borrower in RV. Complete the following sections: • DOB • SSN	ann a X Person Image: Second Se
 Check Y or N if this is their primary residence 	Appraisal Services Signatures Contry/state: UA Contry Contry/state: UA Contry/state: UA Contry Contry/



RV Screen and Instruction Image ARY SMITH 123 ▼ Pre Dir MAIN Street Na STREET Street Type -▼ Post Dir Address Suffix (like Apartment #3) Suffix 92101 Zip CA ▼ State SAN DIEGO SAN DIEGO City Zip4 Legal Description 🖓 Loan % Fees Brief Legal Description Property Notes ssing 275,000.00 ty has a Wel Estimated Within the property screen, complete the erty has a Septic Tanl Pavoffs Living Units following sections: Processing Input Month / Year B 1950 erty is in fore-Processing Tasks Cert. Of Title Nu Property Type Single Family Appraisal Service Signatures 0 Length x Width Property specifically the year built and PUD Rider ial Assessme ancial Assessment Data Collection Borrowers' Credit Credit Accounts Income Asset Dissipation Expenses Cash Flow Cash Flow Cash Flow Cash Flow Cash Flow Cash Flow Property Related Information (check either Y or N and trust applicability) Monthly Property Charges (these amounts affect Real Estate Taxes the Fully Funded LESA total) Hazard Insuran Flood Insurance 0.00 Conditions Appraisal Analysis GFE Tracker Compliance 0.00 0.00 PUD Fees 0.00 0.00

andary Market

Borrower Relat

Other Property Fe

LESA - Comparison Screen: FYI

To see how much a Fully Funded LESA could impact your loan and cash available to the borrower, go to the Comparison screen and select the drop down in the Life Expectancy Set Aside Type field.

Select either Fully Funded or Borrower Selected to reveal the LESA amount.

The amount of property charges must be input in order for this calculation to populate.

	1MoLibor	N/A	1MoLibor	Index
	2.750 🔹	N/A	3.000 -	Margin
4.990	2.947%	4.750 -	3.197%	Initial Rate
	-\$687.50	\$0.00	\$0.00	- Origination Fee
	\$3,400.95	\$3,400.95	\$3,400.95	- Other Costs
	\$0.00	\$0.00	\$0.00	+ Credits
	\$133,411.55	\$132,724.05	\$132,724.05	Remaining Principal Limit
	\$0.00	\$0.00	\$0.00	- Liens and Mortgages
	\$0.00	\$0.00	\$0.00	- Repair Set Aside
Not Re	Not Required 🔹	Not Required 🔹	Fully Funded	Life Expectancy Set Aside Type
	N/A	N/A	Not Required	- 1st Year Tax and Insurance Set Aside
	N/A	N/A	Fully Funded	 Additional Tax and Insurance Set Aside
	\$0.00	\$0.00	Partially Funded	1st Year Life Expectancy Set Aside
	\$0.00	\$0.00	\$53,122.01	Additional Life Expectancy Set Aside
	\$0.00	\$0.00	\$58,602.01	- Total Life Expectancy Set Aside
	\$133,411.55	\$132,724.05	\$74,122.04	Available Principal Limit
	\$78,411.55	\$77,724.05	\$72,244.05	Funds Available at Closing
	\$831.62	N/A	\$473.54	Monthly Tenure During 1st Year
	\$831.62	N/A	\$473.54	Monthly Tenure Available
	\$0.00	\$77,724.05	\$10,000.00	Cash Request
	\$0.00	N/A	\$0.00	Monthly Payment During 1st Year
	\$0.00	N/A	\$0.00	Monthly Payment Request
	\$78,411.55	N/A	\$62,244.05	Line Of Credit Available 1st Year
	\$55,000.00	N/A	\$1,877.99	Additional Line Of Credit Available After 1st Year
	\$133,411.55	N/A	\$64,122.04	Total Line Of Credit Available

RV Screen and Instruction

Image

Notes

In order to provide better communication to operations, a Note must be input describing the narrative of the loan.

This should include ext. circumstances, comp. factors, infomation helpful to UW and processing, and if documentation is included or will follow.



Processing Input

In order to calculate accurate expenses for maintenance and utility, the Living Area must be entered in this screen.

This is the only field to be completed in this screen.



RV Screen and Instruction	Image
Data Collection In the Data Collection screen, input the Family Size on the top left. If known, check either Y or N if the home is free and clear. If known, check either Y or N if the mortgage was modified.	V MAY Name Provided Income Provided Income
Income Click on the "Add Income Source" icon on the upper left of the screen. Three automatic income types will populate. Use the drop downs to change/select the correct income type. Click "Add Income Source" again to add more income fields. Input either the annual or monthly amount of income for each type.	n 4 Add Income Source ARY SMITH Type Borrower Annual Monthly ASON Property Asec Dissipation 0.00 Case Can Pension/Retirement MARY SMITH 9.000.00 750.00 Comparison Wew/Edit Details Social Security MARY SMITH 24.000.00 2.000.00 Processing Input Processing Input Employment MARY SMITH 18.000.00 1.500.00 Processing Input Processing Input Fine Employment View/Edit Details 1.500.00 Signatures Basc Ollection Pointion Title/Type of Business: Pointion Title/Type of Business:

Be sure to select the borrower the income is attributed to when multiple borrowers are present.

RV Screen and Instruction	Image
Asset Dissipation Click on "Add Default Assets" to populate the 8 default asset types. Use the drop down arrows to correct/change the asset type and borrower. Input the gross amount of the asset for each applicable account.	sn 0 Add Aset Perunter MARY SMITH Figs Borneer Description Assoch Refe Description Add Aset Figs Borneer Description Assoch Refe Description Add Aset Wer/Edit Accounts MARY SMITH - 000
 Property Charges The amount of each property charge will have been auto-filled from the property screen. Select Y or N for each property charge for the following: Tax exempt or waived Tax deferred Insurance and/or flood insurance paid directly by borrower Insurance in place for the last 12 months Account is current Delinquency in the past 24 months 	Loan 4 Charge Ansurt Menthly Ansurt Account Ansurt Deline ourge (s Carrow Part 2) Monthly Ansurt MARY SMTH Mary SMTH Real Estate Taxes N Tax Exempt or Waived N Tax Defened Image: State Taxes N Tax Exempt or Waived N Tax Defened Image: State Taxes N Tax Exempt or Waived N Tax Defened Image: State Taxes N Tax Exempt or Waived N Tax Defened Image: State Taxes N Tax Exempt or Waived N Tax Pad Directly by Borower Image: State Taxes N Tax Pad Directly by Borower Image: State Taxes N Tax Pad Directly by Borower Image: State Taxes N Tax Pad Directly by Borower Image: State Taxes N Tax Pad Directly by Borower Image: State Taxes N Tax Pad Directly by Borower Image: State Taxes N Tax Pad Directly by Borower Image: State Taxes N Tax Pad Directly by Borower Image: State Taxes N Tax Pad Directly by Borower Image: State Taxes N Tax Pad Directly by Borower Image: State Taxes N Tax Pad Directly by Borower Image: State Taxes N Tax Pad Directly by Borower Image: State Taxes N Tax Pad Directly by Borower Image: State Taxes N Tax Pad Directly by Borower Image: State Taxes N Tax Pad Directly by Borower Image: State Taxes N Tax Pad Directly by Borower Image: State Taxes N Tax Pad Directly by Borower Image: State Taxes N

