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Using Sign Now in Quantum Reverse

- 1. Complete all required fields for each borrower. When E-signing an application, remember to:
 - Include all phones, addresses, SS #s, and email addresses.
 - Include at least one Alternate Contact
 - Choose at least three products on the Comparison screen (5 Cap, 10 Cap, and Fixed)

2. Go to Documents on Quantum's menu bar and choose Application .	Documents Find Document Notes Help Create Nev. ckages Proposal 10/4/2023 02:16 PM Application
3. A Warning window may appear. These warning or information alerts should be followed prior to generating the application but you may still click Continue .	Warning × Warning Marning A. Warning Fees have not been validated Validate now Validate now Marning Counseling should be completed Info Info Info Address of Property not validated Cancel Continue
4. OPTIONAL : Before creating the application package, click Add Documents when additional disclosures need to be added. A cover letter may also be added and edited by clicking Write Cover Letter .	New Application Package + Add Document Write Cover Letter
5. Click the eSign button and then click the Continue button when the eSign window appears.	eSign Wet Sign
6. Verify the email addresses are correct. Only the borrower's email address(s) can be edited here.	
 Before sending e-signed docs, BORROWER email addresses MUST be entered for each borrower. Coborrowers should have separate email addresses. E-signed docs can only be sent to borrowers – originator or other email addresses should never be used. 	Signers Function Name Email Loan Officer Wholesale Training Test icbarnes@mutualmortgage.com Borrower Test E-Sign gmail.com
7. Click Preview Documents .	Preview Documents
8. Click Send eSign. You may also print and or save the package as a pdf.	Depending on the state and product a second box may appear to print docs that are not able to be e- signed. eSign Documents Send eSign Invitations to Signers Print Save as .pdf file



9. Remind your borrower to look out for an email. Click **Close**.

eSign invitation emails are being sent

You can facilitate the eSigning process by contacting the signers and let them know that they will receive eSign requests by email.

Borrower, Test E-Sign: 1 email request

Important

The eSign requests are sent from <u>noreply@reversesign.org</u> If you would like them to be sent from your email address <u>cmbarnes723@gmail.com</u>, you have to contact your technology department and direct them to QuantumReverse's Email Service Configuration: <u>https://qr.freshdesk.com/a/solutions/articles/43000606444</u>

Close

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Shortly after the borrower has signed the documents and clicked finish, the package can be viewed in the Document Inbox including the ESign Certificate of Completion.

Users can also view the E-signed package by going to Documents...Application...E-Sign.





Watch a live demonstration



What your borrower sees?

Borrower Email

After you send the ESign request via Quantum, an email is sent to your borrower.

The email may be from E-Sign Request, so inform your borrower to look out for the email!

The borrower simply clicks on the link in the body of the email. The originator's email and phone number are also included in the body of the email.

Borrower Consent

The borrower must click I Consent to do Business Electronically to continue.

After the window closes, they click Start.

signNow	Application	(75 of 149 required fields completed)
Start		





Begin Signing

If the Signature Field appears, click the **Signature Field** and see Add a Signature below.

Add a Signature

When the window appears (it will appear for both coborrowers), click the box and enter their full name (as it appears on the application docs) and click **Sign**.



(i) Adva	nced signature settings were applied to this invite by the sender. Create a signature using available od(s).
Type Your :	signature
Your Full N	ame
	or
h8	Draw Your Signature
	Draw your signature here using your mouse or trackpad.



0.500% annually of loa OTHER CHARGES

Apply

\$500,000.00 Mortgage Insurance:

\$0.00 Shared Appreciation:

7.960%

\$0.00

\$75.000.00

\$82,315.55

rty Value

Monthly Advance Length of Term:

nitial Line Of Credit:

nitial Advance

ial Interest Rate:

Lien Payoffs with Reverse Mortgage:



Review and Sign All Documents

Borrowers can use the Next button to sign the document and move to the next doc to review and sign.

To sign all documents at once, click **Apply** at the top of the page.

When all docs are signed, click the Finish button at the top of the screen (it may also appear as a green bar at the bottom, either can be clicked)

INITIAL LOAN CHARGES REPAYMENT LIMITS Mortgage Insurance Premium: \$10,000,00 Net r LIFE EXPECTANCY SET ASIDE Other Closing Costs: Costs Paid Outside of Closing: \$125.00 LESA An Semi-Annual Disbursement: \$0.00 Total Annual Loan Cost Rate Disclosure Pe Appreciation Rate 22 Years 2 Years 8 Years 16 Years 096 16.92% 10.52% 9.06% 6.51% 196 16 929 10 529 9.48% 9 209 10.52% The cost of any reverse mortgage loan depends on how long you keep the loan and how much your house appreciates in value. Generally, the longer you keep a reverse mortgage, the lower the total annual loan cost rate will be. Thist able shows the estimated cost of your reverse mortgage loan, expressed as an annual rate. It illustrates the cost for four loan terms: 2 years, half of life appectancy for someone your age that the expectancy, and 1. A times that life appectancy. The table also shows the cost of the dam assuming the value of your home appreciates at three different rates: 0%, 4% and 9%. The table also shows the cost of the loan assuming the value of your home appreciates at three different rates: 0%, 4% and 9%. The total annual cost rates in this table are based on the total charges associated with this loan. These charges typically include principal, interest, coloring costs, mortgage insurance premiums, annulty costs and servicing costs (but not disposition costs—cos when you sell the home). The rates in this table are estimates. Your actual cost may differ if, for example, the amount of your loan advances varies or the interest rate on your mortgage changes. You may receive projections of loan balances from counselors or lenders that are based on an expected average mortgage rate that differs from the initial interest rate. SIGNING AN APPLICATION OR RECEIVING THESE DISCLOSURES DOES NOT REQUIRE YOU TO COMPLETE THIS LOAN Test, Borrower 10/04/2023 Next **Other Fields** Some Required Fields 8 Must be Addressed In some circumstances, there may be radio buttons or Please complete all required fields before finishing. checkboxes that must be selected. In that case, The following fields must be addressed: borrowers must click View Fields and follow the • 1 required fields were left empty Click View Fields to complete these fields starting prompts. After the required field(s) are completed the from the beginning of the document Finish button will reappear. **View Fields** Close Save or Print a Copy Borrowers should print or save their docs by clicking Get My Document Copy. You've filled out and signed the document The sender will be notified and receive the signed Application document Get My Document Copy Sign Request for Test Tester E-Sign from Wholesale Training Test ESign Rec To O Creig Watch a Live Demonstration ed by: Test Tester E-S re to open the De lick he don't hor rou have questions, please ta phone: (845) 325-1866 wil com portant aase do NOT click reply on this email, but click here: cmbames723@gmail.com to respond to me nks for your assistance ale Training Test

